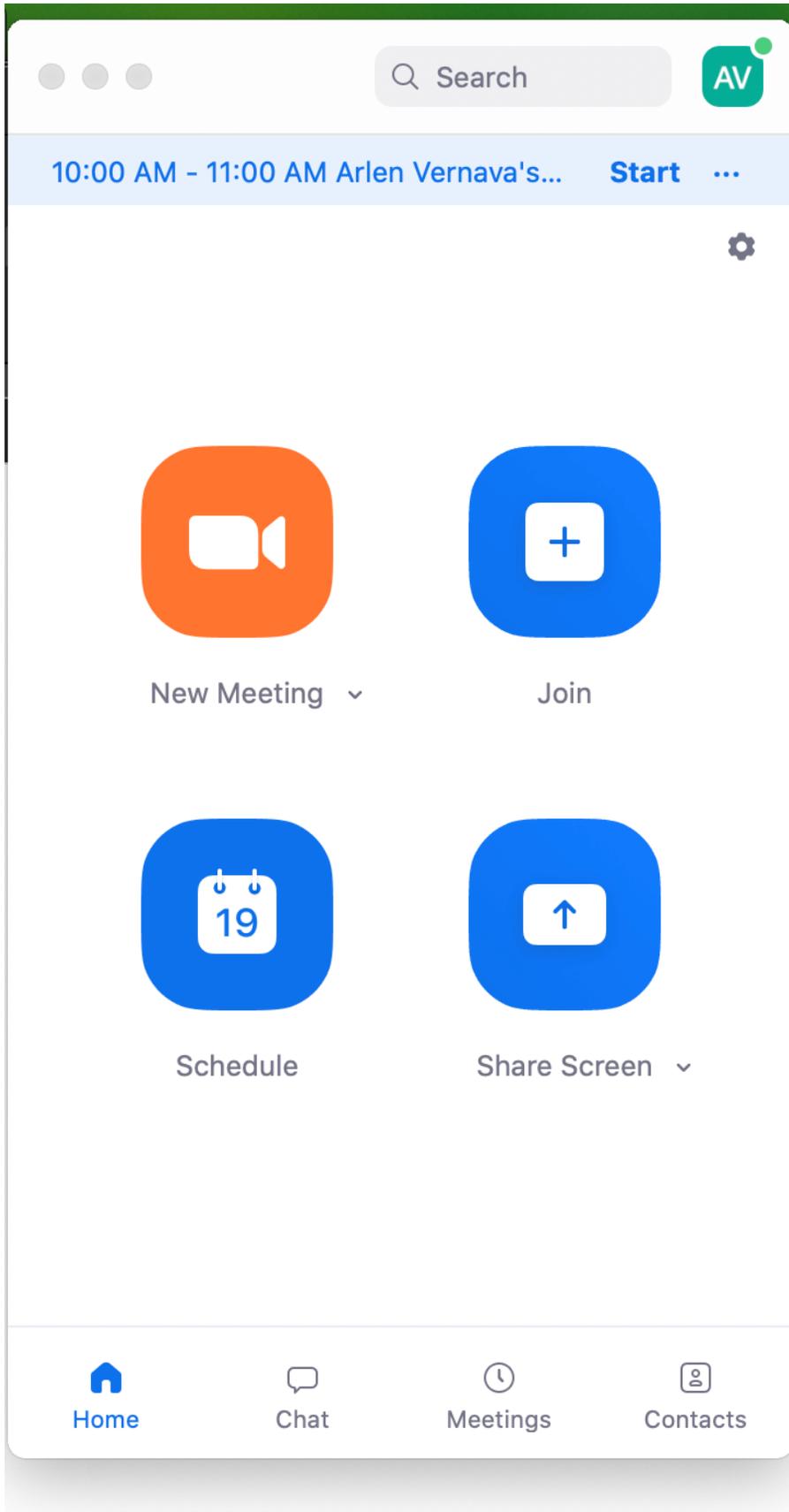


Zoom Show and Tell ...

First ...

You will see the screen (next page)

Click "Join"



Type in the Meeting number you see below

Join a Meeting

Meeting ID or Personal Link Name
296-507-8915

Arlen Vernava

Don't connect to audio

Turn off my video

Cancel Join

Then Click "Join" button, above.

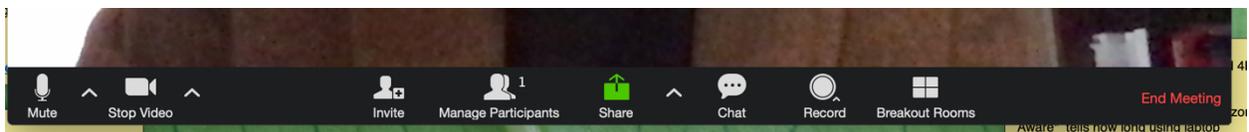
Another window will ask for the passcode: If using one (without em-dashes)

Next - you will see... Yourself - and others who have already joined.

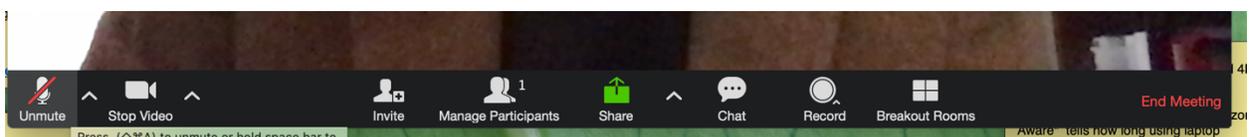
(For Zoom to work, when you install(ed) give Zoom permission to use your Camera and your Microphone.)



Move your mouse to the bottom of the screen and you will highlight the Task Bar, as above.
Or this bar may appear on the side or on top, depending on your tablet or phone.



Far left side: microphone = mute and unmute.
For Zoom to work, when you install(ed) you give Zoom permission to use your Microphone.

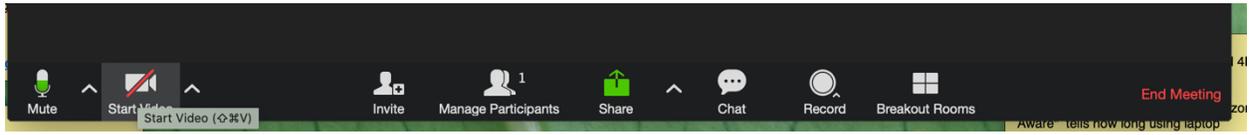


Red line means you are muted --- and you can hear everyone who is not muted. Click and unclick - mute and unmute.

For Worship and for Meetings, stay Muted. Unmute when it is time to speak or sing.

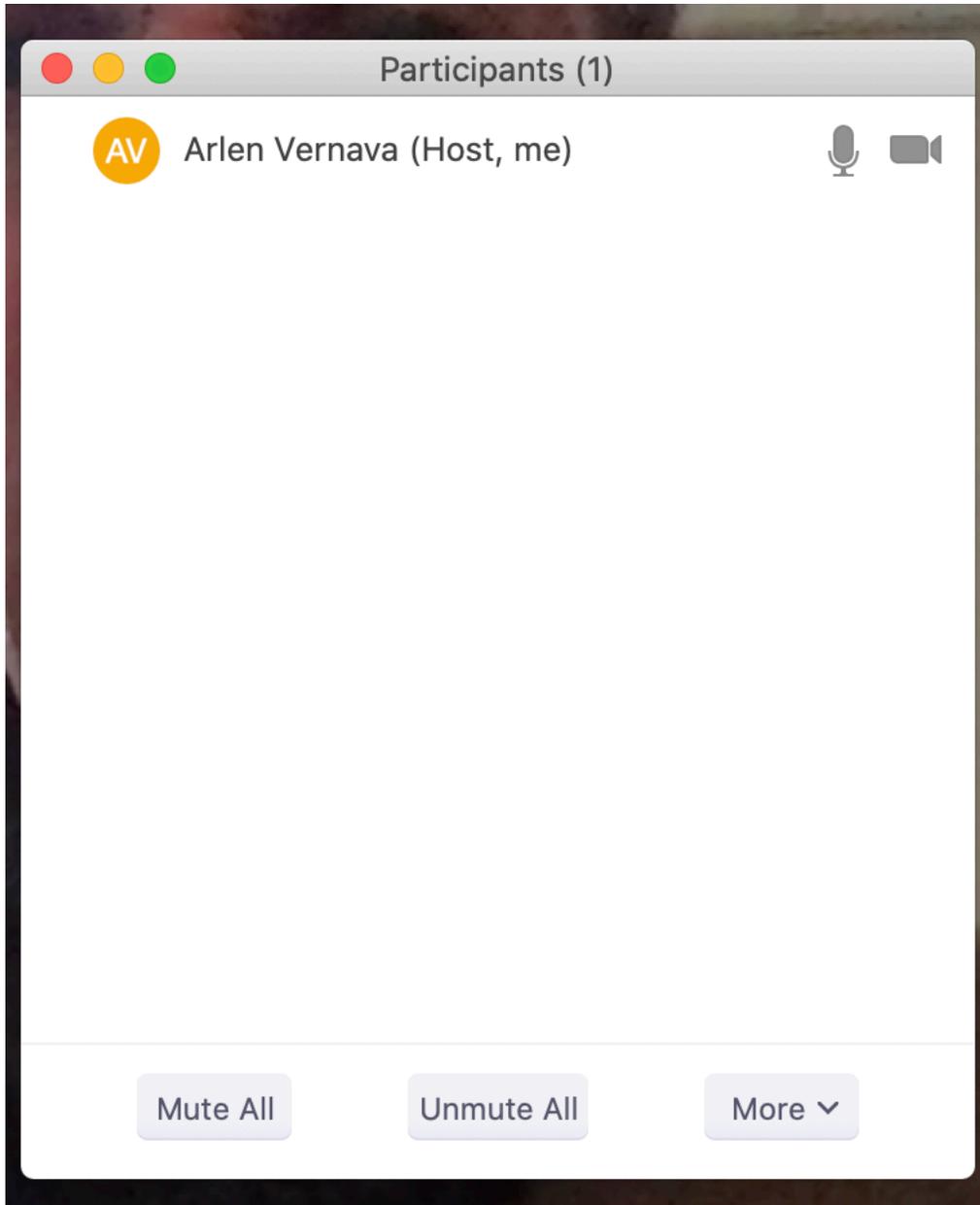
Next the video camera

For Zoom to work, when you install(ed) you give Zoom permission to use your Camera.



Your video works the same way. Everyone can see you until you click "stop video". This turns off your computer camera. Click the icon again and everyone can see you.

Next - click on the "manage participants" just left of the green Share button.



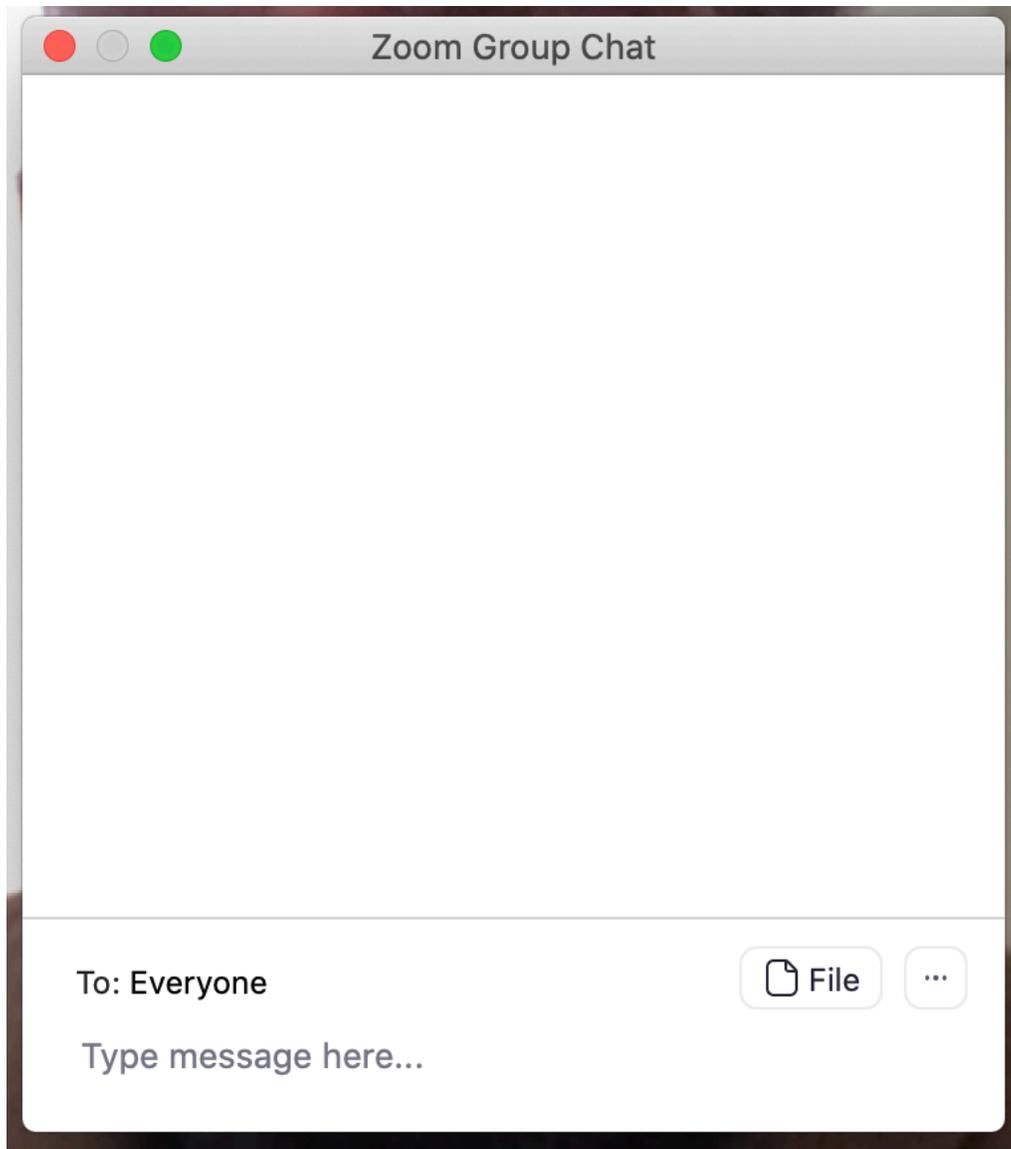
The manage participant Pop-up shows everyone on the call. Remember: with video "on" and microphone "on" everyone will see and hear everyone else.

So... dress as you want others to see you ... and ...

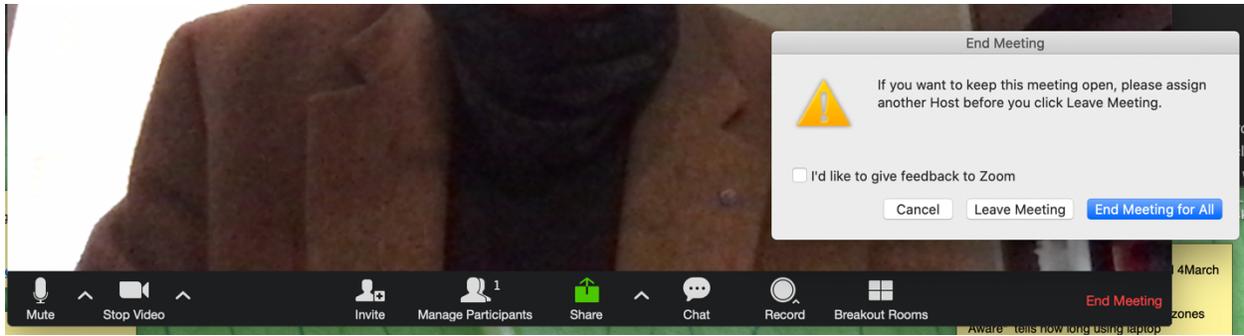
Mute your Zoom microphone on the Zoom screen except when you wish to talk

Next ...

If during worship (or a meeting) you are not sure why you cannot hear, for instance, you may write a note in "chat" just to the right of Share. You will see this pop-up:



And ...



Click on the red End Meeting. The pop-up window will give you an option to "leave." The host also has the option to "end meeting for all." Leaving early? This is how.

Last of all ...

Arrive early for our Zoom. When you arrive
- turn on your zoom video - working?
- turn on your zoom microphone - working?

And... Position your device so that you can see yourself on your Zoom screen,
then others can see you ...