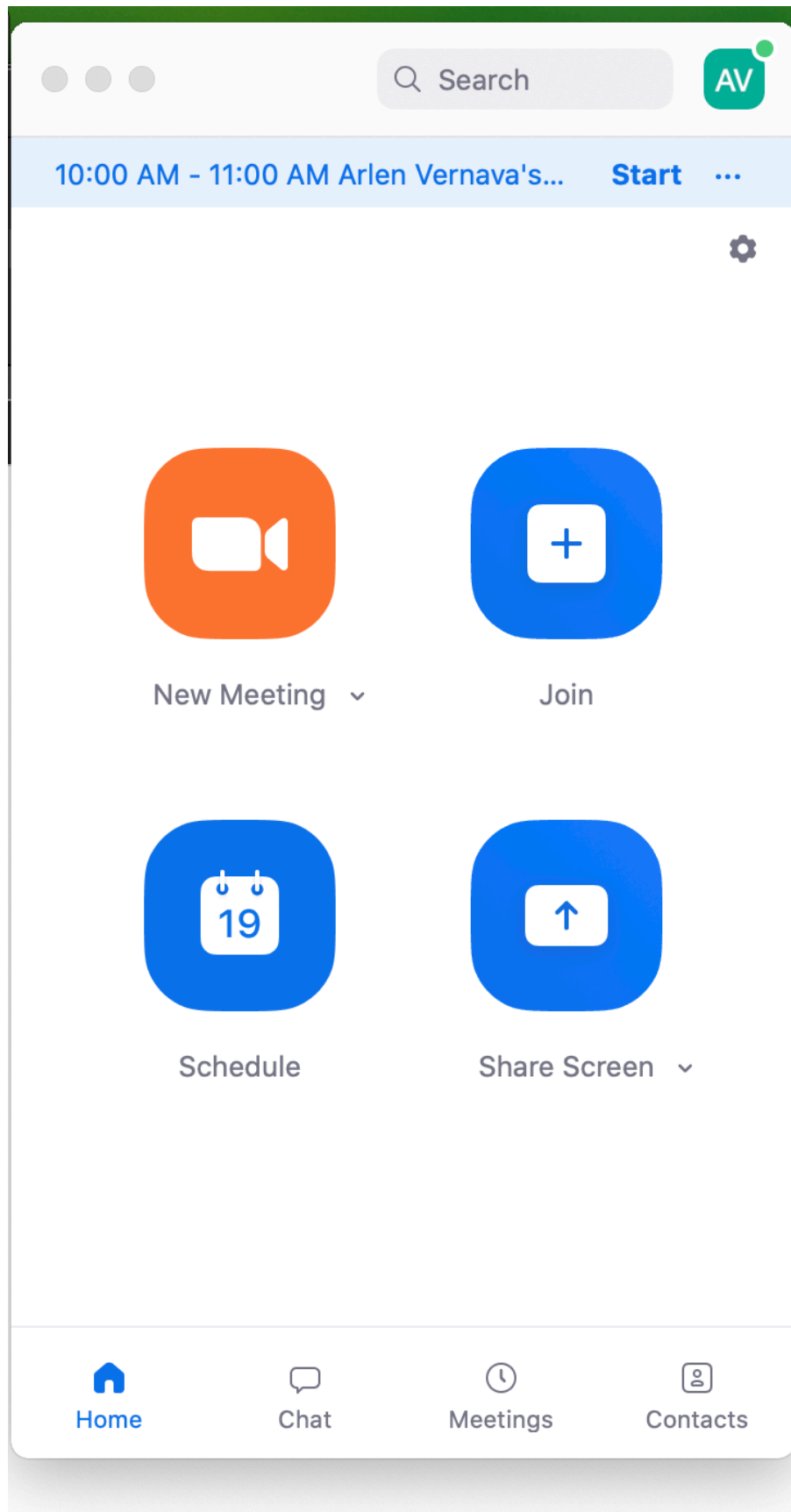


Zoom Show and Tell ...

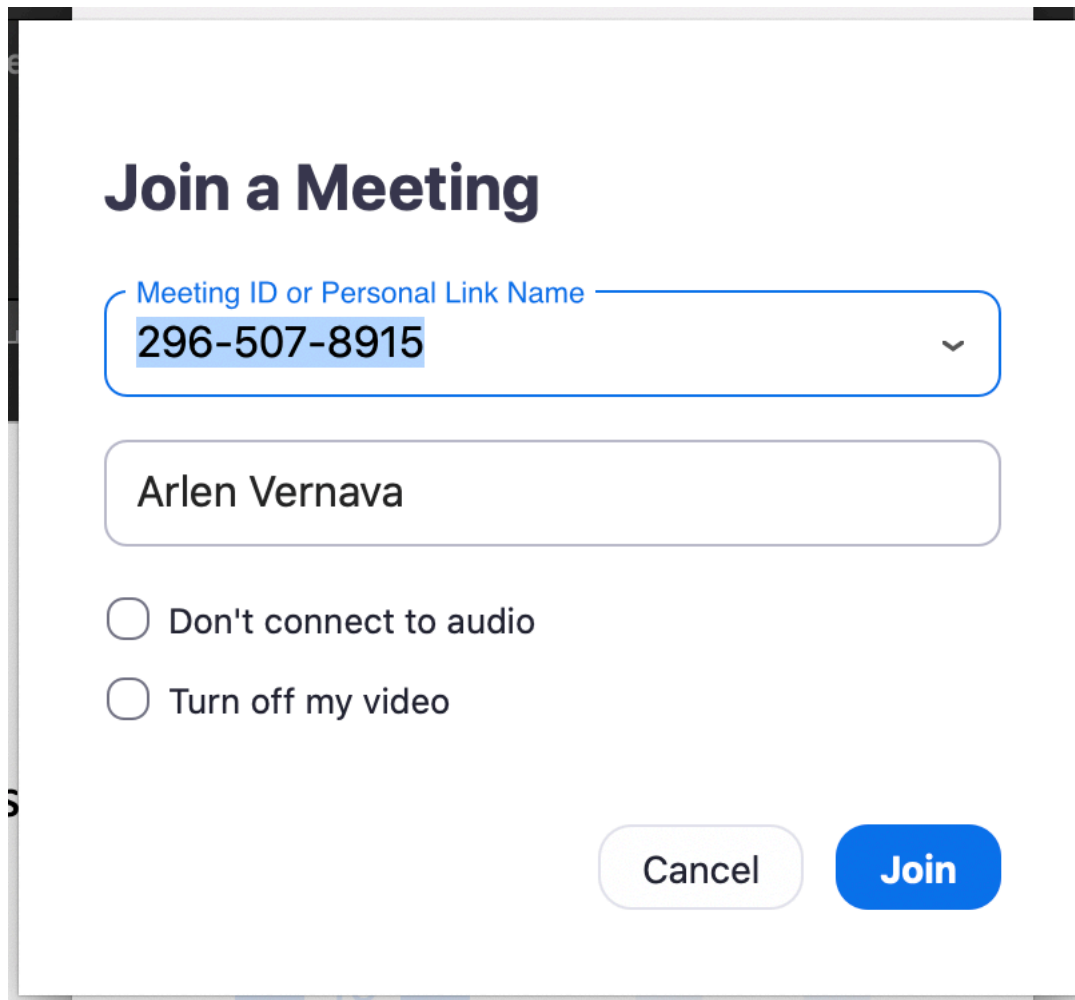
First ...

You will see the screen (next page)

Click "Join"



Type in the Meeting number you see below

A screenshot of the Zoom 'Join a Meeting' dialog box. The title 'Join a Meeting' is in bold dark blue. Below it is a text input field with the placeholder 'Meeting ID or Personal Link Name' and the value '296-507-8915'. Below that is another text input field with the name 'Arlen Vernava'. There are two radio button options: 'Don't connect to audio' and 'Turn off my video'. At the bottom right are two buttons: 'Cancel' (light blue) and 'Join' (dark blue).

Then Click "Join" button, above.

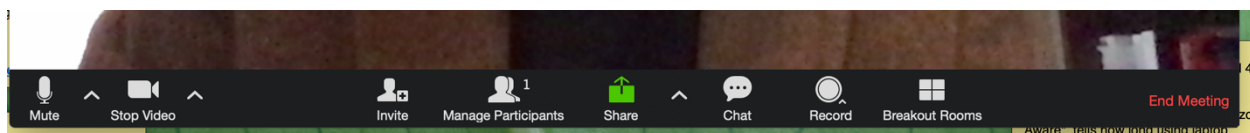
Another window will ask for the passcode: type in 585-455-2289 (without em-dashes)

Next - you will see... Yourself - and others who have already joined.

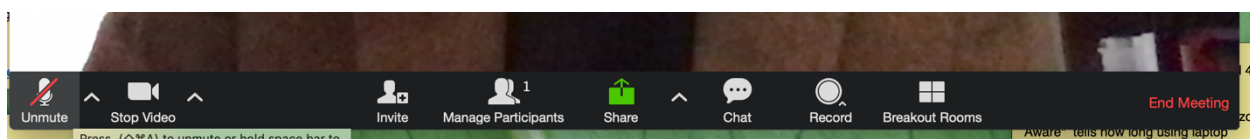
(For Zoom to work, when you install(ed) give Zoom permission to use your Camera and your Microphone.)



Move your mouse to the bottom of the screen and you will highlight the Task Bar, as above.
Or this bar may appear on the side or on top, depending on your tablet or phone.



Far left side: microphone = mute and unmute.
For Zoom to work, when you install(ed) you give Zoom permission to use your Microphone.

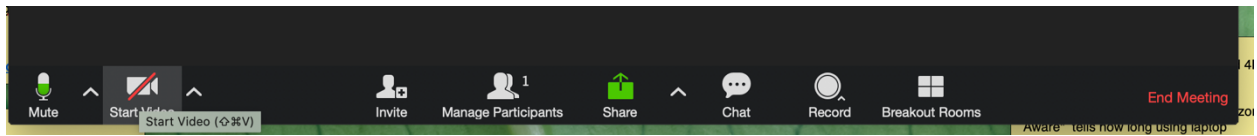


Red line means you are muted --- and you can hear everyone who is not muted. Click and unclick - mute and unmute.

For Worship and for Meetings, stay Muted. Unmute when it is time to speak or sing.

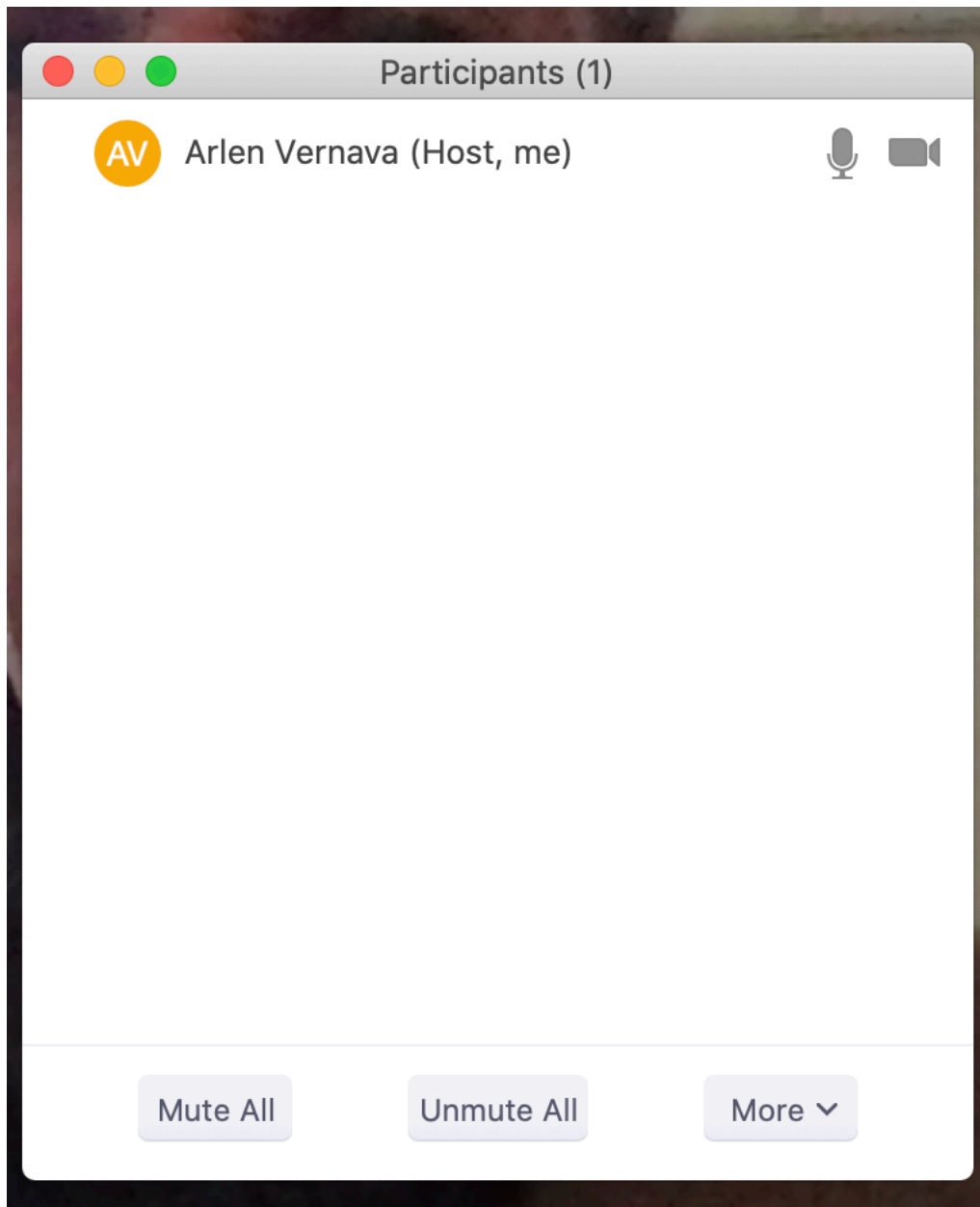
Next the video camera

For Zoom to work, when you install(ed) you give Zoom permission to use your Camera.



Your video works the same way. Everyone can see you until you click "stop video". This turns off your computer camera. Click the icon again and everyone can see you.

Next - click on the "manage participants" just left of the green Share button.



The manage participant Pop-up shows everyone on the call. Remember: with video "on" and microphone "on" everyone will see and hear everyone else.

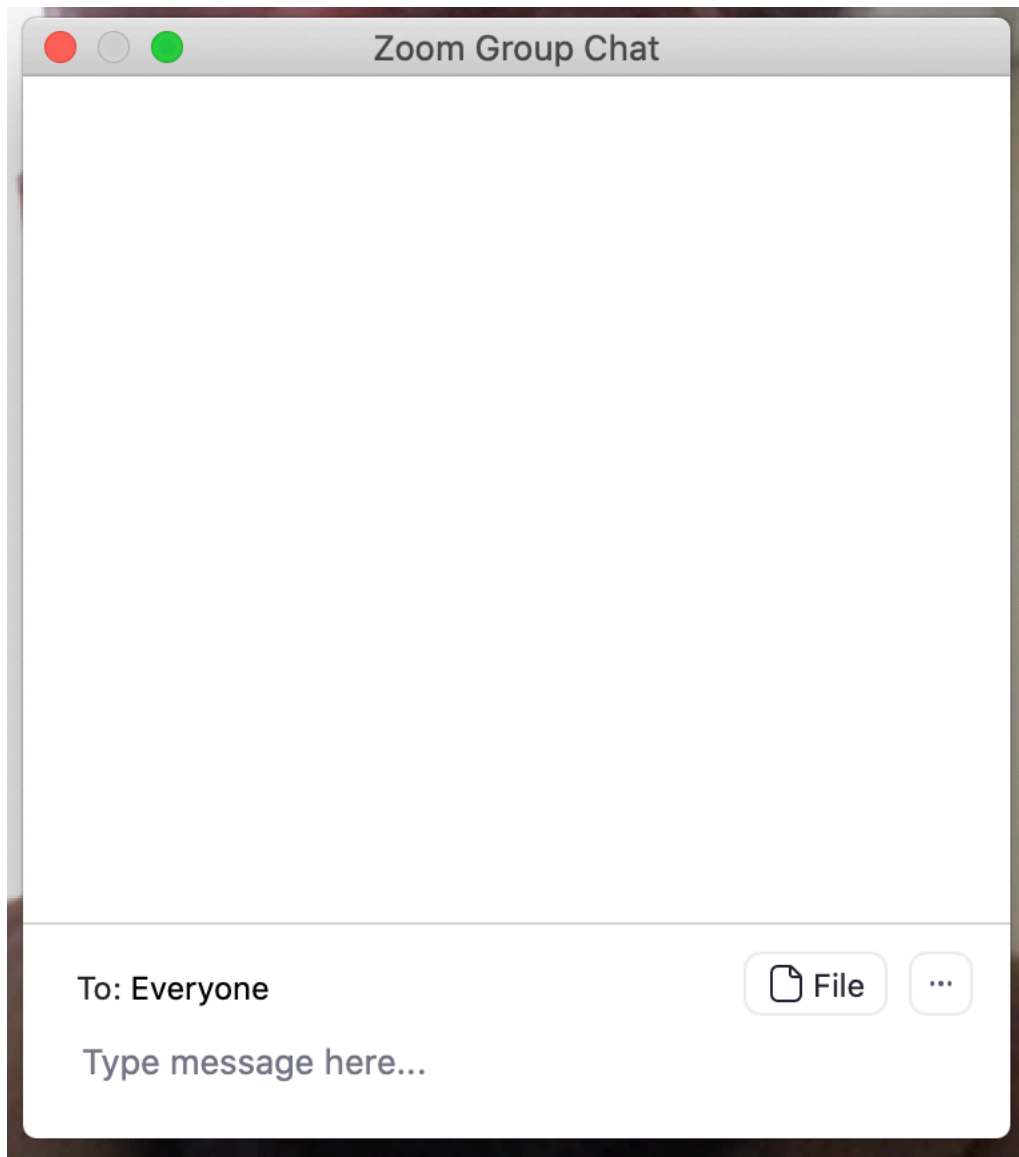
So... dress as you want others to see you ... and ...

Mute your Zoom microphone on the Zoom screen except during Worship Announcements, Birthday's and Anniveraries, and Joys and Concerns.

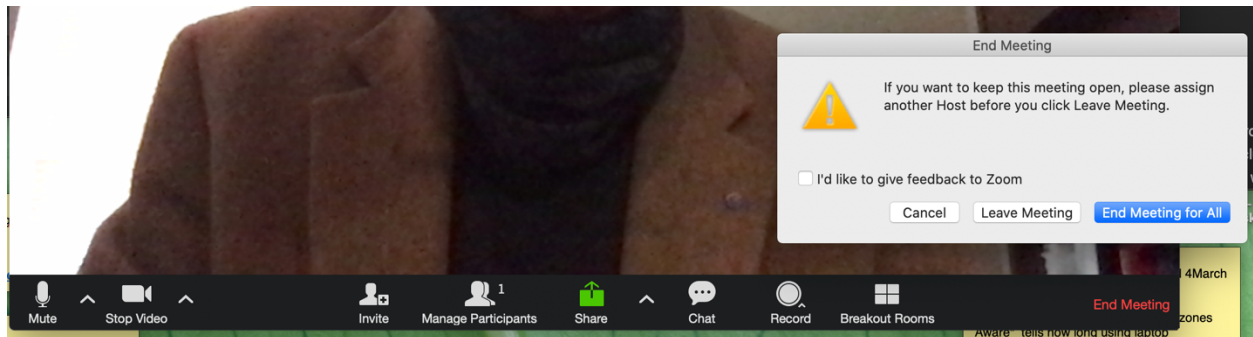
Next ...

If during worship (or a meeting) you are not sure why you cannot hear, for instance, you may write a note in "chat" just to the right of Share. You will see this pop-up:

During worship, Mary K or someone else will keep an eye on this and help you as they are able.



And ...



Click on the red End Meeting. The pop-up window will give you an option to "leave." The host also has the option to "end meeting for all." Leaving worship early? This is how.

Last of all ...

Arrive at 9:45 for our Zoom worship will begin about 9:52 - the usual time - When you arrive
- turn on your zoom video
- turn on your zoom microphone

When announcements begin please "mute" microphones

Unmute microphones when liturgy begins and when hymns begin. Speak and sing, because you will hear and be heard, and see and be seen, as if you are all in the same room!

Look for the Bulletin in your email - hymns and liturgy included.

And... Position your device so that you can see yourself on your Zoom screen, then others can see you ...