

Assembly/Warehouse Support Technician

OxyGo located in Westlake, OH has immediate full-time opening, Monday through Friday for Assembler/Warehouse Technician. The work environment provided for our Associates is friendly and safe. We pride ourselves on high-quality products and outstanding customer service.

About the role:

The Assembler/Warehouse Support Technician position will be responsible for a variety of duties, including light assembly, shipping and receiving, fulfilling purchase orders, and keeping warehouse stocked and organized with essential products and equipment.

Essential Functions:

- Light Assembly for medical devices
- Move materials off racks and package for shipment
- Fulfill customer orders
- Follow all safety codes
- Verification and record keeping of incoming and outgoing shipments
- Possible loading and unloading of LTL carriers
- Maintain stock according to organizational standards by using racks, shelves or bins
- Ability to lift or move up to 50 lbs.
- Identify damage, loss, or surplus of materials
- Carry out tasks assigned by Warehouse Manager

Skills and Abilities:

- Organizational skills
- Time management
- Initiative
- Thoroughness
- Communication Proficiency

Education and Experience:

- High School diploma or equivalent
- 1-2 years of previous warehouse experience
- Ability to read and write English, follow verbal instructions, and use simple math
- A valid driver's license. good driving record and dependable transportation
- Licensed forklift truck operator, a plus
- Computer skills are required
- ERP experience a plus

What We Offer:

Medical; Dental; 401(k); Life Insurance; Long Term Disability; Paid Time Off; Paid Holidays

Please submit resume, salary requirements and availability to start

No calls to the office

Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable