

Office /Correspondence Address

200 Public Square, Suite 3860
Cleveland, OH 44114-2321
Tel: (216) 621-4268
Email: ch13trustee@ch13cleve.com

OFFICE OF THE CHAPTER 13 TRUSTEE

LAUREN A. HELBLING, TRUSTEE

(216) 621-4268

For Cases Filed Under Chapter 13 in the United States Bankruptcy Court
Northern District of Ohio – Eastern Division (Cleveland)
www.13trusteecleveland.com

Electronic Payments:

Visit Trustee’s website for online ePay,
automatic ACH payment options, or TFSbillpay

Mail Payment to:

Lauren A. Helbling, Trustee
P.O. Box 593
Memphis, TN 38101-0593

****Include Case Number on Check****

THE DIRECTORY IS MODIFIED TO THE LIMITED STAFF WORKING FOR THE OFFICE.

Trustee’s Assistant

Ext.

Kelly Barton, Paralegal & Assistant to Trustee Helbling
Attorney Fee Applications
Attorney email List
NDC website registration for Debtor Attorney

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Legal Department

Phil Lamos, Chief Legal Counsel
Judge Harris Hearings
Trustee’s Motion to Dismiss
Trustee’s Objection to Confirmation, Exemption or Fee Application

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Holly Davala, Legal Counsel
Judge Price Smith Hearings
Trustee’s Motion to Dismiss
Trustee’s Objections to Confirmation, Exemption or Fee Application

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Rebecca Conway, Case Analyst
Annual Case Reviews
Tax Returns - Post-confirmation
Sale or Refinance of Real Estate
Exceptional payments (i.e. tax refunds, inheritance, bonuses, etc.)

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Receipts Department

Nikki Topoly, Controller
Nan Robinson, Finance Assistant
Seasons Debose, Receipts & Operations Clerk
Plan payments
Employee Garnishments
ACH payments
ePay – online payments

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Case Administration

Ext.

Debbie Plaga, Manager
Document Delivery Portal
Sandi Jenkins, Case Administrator
Adjournment of a Meeting of Creditors
Alycia Charney, Paralegal & (Acting) Case Administrator

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Confirmation Orders *Proof of Claims*
Conversion to Chapter 7 *Objections to Claims*
Limits on Claims *Case Closing for Dismissed Case*
Creditor Disbursements Orders Granting Motion to Modify

Case Audit

Leslie Bultman, Case Auditor
Rosa Rosario, Case Auditor & (Acting) Case Administrator
Balance Remaining to Complete Case (Pay off)
Case closing for completed cases
Feasibility and Motion to Dismiss for Lack of Feasibility (Confirmed Cases)

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